

Small Grant Program for Tenure-track Faculty, Lecturers, and Staff

Applications are due by **April 11, 2024, at 2 p.m. PST**. Late applications *will not* be reviewed.

Sponsored by the Humboldt-Emeritus and Retired Faculty and Staff Association, grant awards are intended to help tenured-track faculty, lecturers, and staff with *less than 5 years* employment at Cal Poly Humboldt seeking to expand professional qualifications.

Proposals must relate to teaching effectiveness, scholarly or creative activity, and/or service to the University, profession, or the community.

The grant awards are intended to supplement other assistance, including in-kind (self-funded) support.

Awards up to \$1000 will be made upon evaluations of the applicant's prior work and on the relationship of the proposal to further professional development. Funding can be requested for services, fees, materials, or travel. Humboldt-ERFSA **will not** award grants to pay for wages, work-for-hire, stipends or tuition.

Applications may be up to three [3] pages long and should include: a completed cover sheet (page two of the above document); a brief account of past professional work; a short description of how a proposed project will contribute to further professional development.

Please submit your application in a **single pdf** electronically to senate@humboldt.edu

Download application

Even small grant awards are competitive. Preference will be given to applicants who *have not* received a prior Humboldt-ERFSA grant award. They are also generally given to work that applies to two or more aspects of your retention or tenure evaluation or staff step increases. For example, proposals including the submission of papers with student involvement, or requests for teaching materials or creative projects and equipment interacting directly with students, are often given preference over a faculty or staff member's individual performance or solo presentation of a paper at a professional conference.

You will be notified by May 1, 2024, of the status of your grant proposal. Awards will be presented at the University Senate reception held in May.

If you have questions about the application process, you may contact ERFSA President Emeritus Professor Marshelle Thobaben (mt1@humboldt.edu).

Revised: June 2024