**Humboldt-ERFSA 2023 Grant Awards Request for Applications**

Sponsored by the Humboldt-Emeritus and Retired Faculty and Staff Association, grant awards are intended to help tenured-track faculty, lecturers, and staff with less than 5 years employment at Cal Poly Humboldt seeking to expand professional qualifications. The grant awards are intended to supplement other assistance, including in-kind (self-funded) support.

Preference will be given to applicants who have not received a prior Humboldt-ERFSA grant award.

Proposals must relate to teaching effectiveness, scholarly or creative activity, or service to the University or the community.

An Application Proposal should include a completed proposal template (page 2 of this form or downloaded from http://www.humboldt.edu/senate/erfa/faculty-awards.

The proposal should include:

* Applicant information;
* A short description of your proposed project;
* The budget needed to conduct and implement your project, including other sources of funding you have received for your project, including in-kind (self-funded);
* An explanation of how your proposed project will contribute to your further professional development or achievement of retention or tenure;
* A brief summary of your resume and experience related to the project, and your past professional work, including a short bibliography of representative publications, papers, and other scholarly or artistic activities.

Applications may be only three (3) pages long. Applications longer than 3 pages will be rejected.

Awards range from $100-$1000. Each award will be made upon evaluation of the applicant’s prior work and on the relationship of the proposal to further professional development. Even small grant awards are competitive. Preference is generally given to work that applies to two or more aspects of your retention or tenure evaluation. For example, proposals including the submission of papers with student involvement, or requests for teaching materials or creative projects and equipment interacting directly with students, are often given preference over a faculty or staff member’s individual performance or solo presentation of a paper at a professional conference. Funding can be requested for services, fees, materials, or travel. Humboldt-ERFSA *will not* award grants to pay for wages, work-for-hire, or stipends.

Applications are due by **April 7, 2023 at 2 p.m**. Late applications will not be reviewed. Please submit application materials in a single pdf electronically to **mary.watson@humboldt.edu**. Awards will be announced by May 2023.

If you have questions about the application process, you may contact Humboldt-ERFSA Co-Presidents Emeritus Professors Marshelle Thobaben (mt1@humboldt.edu) or Ken Fulgham (fulghamk@humboldt.edu).

Revised 4/28/22