

## Applications for Emeritus Status Are Due to the Senate Office by February 1, 2022

Applications for Emeritus Status are due to the University Senate Office from the retiree's nominator no later than **February 1<sup>st</sup>** for the Spring semester cycle. Emeritus Status is granted by the approval of a simple majority of the University Senate membership.

### The criteria for emeritus status are:

1. Retirement from the California State University; having provided ten or more years of full-time service or its aggregated equivalent at this campus (HSU); and, in special circumstances, the University Senate may award emeritus status to faculty or staff with less than 10 years of cumulative service.
2. Meritorious contributions to teaching, scholarship, and/or service to CSU.

### *Tenured, including FERP Faculty*

Emeritus Status is based on retiring so FERP faculty should apply for Emeritus Status when they retire.

Tenured faculty, including FERP faculty, who retired from HSU *prior to December 2020* should have received Emeritus Status and **do not need** to reapply for emeritus status.

The new Emeritus Status Policy became effective Spring 2021, therefore, any tenured faculty, including FERP faculty, who *retired on or after April 2021 will need* to apply for Emeritus Status.

### *Retired HSU lecturers, staff, and administrators*

The new Emeritus Status Policy **allows** HSU retired lecturers, staff, and administrators to be eligible for emeritus status. Therefore, all retired lecturers, staff and administrators are eligible to apply for emeritus status.

### *Guidelines: How to apply for Emeritus Status*

1. You must complete the HSU-University Senate Application for **Emeritus Status Form** and *send* it to your nominator. It is available at *Applying for Emeritus Status* on the HSU-ERFSA webpage <https://erfsa.humboldt.edu/>
2. You must have the written nomination form completed by your former:
  - Department personnel committee, or
  - Department Chair, or
  - Supervisor in your former academic unit or working unit; or
  - The HSU-Emeritus, Retired Faculty and Staff Association (HSU-ERFSA) can nominate you when your previous supervisor or department chair is no longer employed or in a position to nominate you verifying that you meet the criteria for emeritus status.

The **link** to the HSU Staff & Faculty Emeritus Nomination Form which your nominator needs to complete and submit is available at *Applying for Emeritus Status* on the HSU-ERFSA webpage <https://erfsa.humboldt.edu/>.